



2-YEAR POST-GRADUATE STUDY

Warsaw International Business School

Winter Semester 2017/2018 (October)

HUMAN RESOURCES MANAGEMENT



1. PRESENTATION OF STUDIES

The post-graduate studies at the Warsaw International Business School majoring in **HUMAN RESOURCES MANAGEMENT** allows you to gain the skills required to work as an economist in the field of human resources management. Practical skills and competences gained during study, include:

- recruitment and selection of employees
- tools of employee appraisal
- systems of salaries
- knowledge of the regulations of employment law
- personnel and salaries
- staff management
- human resources management
- implementation of motivation systems
- creating business models and business plans
- knowledge of negotiation techniques, interpersonal communication
- personal marketing, public speech, responding to criticism
- knowledge of specialized computer software in the field of HR

2. STUDY PLAN

The study plan includes economic issues recognized in the form of thematic appropriate to the profile of practical studies, conducted over 4 semesters with a total assigned value of 120 credits (30 credits per semester, 250 hours per semester) in a modular system of education. Traits to plan studies in Warsaw International Business School include:

- 70% of activities implemented in the form of classes, workshops, seminars, activities in the fields (market research, project classes in companies, study visits),



- more than 50% of the course is carried out in the computer laboratory. This applies to all types of activities, ie. modules basic content, major and specialization. Part of practical work is carried out in the Business Laboratory – students are training skills in the business environment.

SEMESTER 1: Management and Organisation, Economic Law, Capital and Financial Markets, Marketing, Business Informatics, Modules – Social Content, Business Simulator, Public Finance, Employment Law, Cooperation Exchange of Knowledge, Social Communication, Market Research, Responding to Criticism.

SEMESTER 2: Economic Analysis, Banking Products and Services for Companies, Innovation and e-Business, Business Informatics, Corporate Finance, Business Simulator, Project Management, Cooperation Exchange of Knowledge, Administrative Law, Business Insurance, Business Risk Management.

SEMESTER 3: Entrepreneurship, Business Plan, Business Simulator, Cooperation Exchange of Knowledge, Personal Policy in Enterprises, Assessment of Work Position, Employee Appraisal, Salaries of Employees, Motivation Systems, Specialized Computer Software of HR Manager, IT Systems in HR Management, Competences Management, Diploma Seminar.

SEMESTER 4: Intellectual Property Rights, Internet Marketing, Business Simulator, Cooperation Exchange of Knowledge, Company Valuation, Interpersonal Communication, Recruitment and Selection of Employees, Employee Training, Talent Management, Personal Auditing, Personnel and Salaries, Career Management, Personal Consulting, Leadership, Negotiation, Personal Controlling, Diploma Seminar.

3. IMPLEMENTATION OF THE PROGRAM

- › Modules of classes for gaining economic knowledge in the field of core subjects and major in the form of lectures leading academics.
- › Practical modules in the form of workshops, classes, seminars, exchanges of cooperative knowledge leading practitioners - professionals representing companies and institutions from home and abroad.
- › Students can take part in different types of businesses and organizations, including with foreign partners of Warsaw International Business School.

4. FEES FOR THE POST-GRADUATE STUDY

One time registration fee:	125 EUR
Tuition fee for one semester:	1300 EUR
Tuition fee for the academic year:	2600 EUR

A detailed presentation and conditions of studies includes our educational offer which you can check at:
www.wmsb.edu.pl/studies-for-foreigners/postgraduate-studies/